



TOWN OF ROCKY HILL MEETING – ACTIONS TAKEN

NAME OF PUBLIC BOARD OR COMMISSION	Town Council Meeting
DATE OF MEETING	February 17, 2015
PERSON PREPARING	Jo-Anne Booth

MEMBERS PRESENT

1. Henry Vasel, Mayor	2. Nadine Bell, Deputy Mayor
3. Meg Casasanta	4. Guy Drapeau
5. Tim Moriarty (Entered at 7:13 p.m.)	6. Joe Kochanek
7. Frank Szeps	8. Cathy Vargas
9.	10.

MEMBERS ABSENT

1. Bill MacDonald	2.
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1st ACTION ☒ Passed ☐ Failed ☐ Tabled

Deputy Mayor Bell made a motion to approve the Minutes of the January 20, 2015 meeting of the Town Council. The motion was seconded by Councilor Vargas and adopted unanimously by those present.

2nd ACTION ☒ Passed ☐ Failed ☐ Tabled

Deputy Mayor Bell made a motion to move New Business Item E. (Discussion and Possible Action re: Emergency replacement of 2 Parks and Recreation vehicles –Town Manager) ahead of New Business Item A. (Discussion and Possible Action re: Resolution of Endorsement and Authorization of the OPM Regional Performance Incentive Program) on the agenda. The motion was seconded by Councilor Vargas and adopted unanimously by those present.

3rd ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Vargas made a motion to approve the Resolution – Purchase – Two F-350 Ford Pickup Trucks. The motion was seconded by Councilor Szeps and adopted unanimously by those present. (Councilor Moriarty was now present for this motion and for the remaining motions at this meeting.)

BE IT RESOLVED, that the Rocky Hill Town Council authorizes the Town Manager to make an

emergency purchase for the following pickup trucks for the Parks Department.

1. 2015 Ford F-350 with a dump body 9 ft. fisher plow = \$39,375
2. 2015 Ford F-350 with a 9 ft. fisher plow = \$30,040
\$69,415

The Town would immediately purchase both trucks at a cost of \$69,415 from Monaco Ford, New London Turnpike, Glastonbury, CT. These trucks will be paid out of the Capital Improvements Budget for Vehicles – Parks Department, budget line 01-950-000-5764.

BE IT FURTHER RESOLVED, that the Finance Director is authorized to transfer, after April 1, 2015 per the Town Charter, \$69,415 from the Contingency/Reserves Budget – Contingency Account – budget line 01-900-300-5808 and transfer this amount to the Capital Improvements Budget for Vehicles – Parks Department, budget line 01-950-000-5764.

4th ACTION ☒ Passed ☐ Failed ☐ Tabled

Deputy Mayor Bell made a motion to approve the OPM Regional Performance Incentive Program Resolution of Endorsement & Authorization. The motion was seconded by Councilor Casasanta and adopted unanimously by those present.

Whereas Section 4-124s as amended by Section 251 and 253 of Public Act 13-247 passed by the Connecticut General Assembly provides statewide incentive grants to regional planning organizations for projects that involve shared services; and

Whereas the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas on November 12, 2014 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of Rocky Hill has expressed an interest in taking part in the project proposal(s) entitled:

1. Regional Computer Forensics Laboratory
2. Regional Service Management (CRM) System

Now, Therefore Be It Resolved that the Rocky Hill Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes the Town Manager to sign all necessary agreements and take all necessary actions to allow for the Town's participation in the program.

5th ACTION ☒ Passed ☐ Failed ☐ Tabled

Deputy Mayor Bell made a motion to approve the Resolution – Approval- Revision to the Building Plan Specification for the Rocky Hill High School Renovate as New Project. The motion was seconded by Councilor Drapeau and adopted unanimously by those present.

BE IT RESOLVED that the Rocky Hill Town Council approves the revision to the Building Plan Specifications for the Rocky Hill High School renovate as new project in accordance with the Board of Education approving this revision at its January 15, 2015 meeting.

Report and Recommendation

The Board's Facilities Committee recommended that the Educational Specifications for the Rocky Hill High School renovate as new project be revised so that a total of 3 Tech Ed Classrooms/Labs for Power Management, Materials Processing and Engineer/Robotics be changed to a total of 2 Tech Ed Classrooms/Labs for CTE Technology CLAB of 3,100 square feet housing a materials lab, and small automotive room and a Robotics CLAB. The Board of Education approved this revision on January 15, 2015.

6th ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Vargas made a motion that the Town Council hereby authorizes the Town Manager to execute and apply for the CT Trust for Historic Preservation's "Maintenance & Repair Grant" program in the amount of \$15,000 for the purpose of supplementing costs associated with the current structural rehabilitation project for Academy Hall Museum. The motion was seconded by Councilor Kochanek and adopted unanimously by those present.

7th ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Drapeau made a motion to approve the Resolution – Acquiring/Leasing – Network Switches Upgrades – IT Department. The motion was seconded by Councilor Kochanek and adopted unanimously by those present.

BE IT RESOLVED, that the Town of Rocky Hill Information Technology (IT) Department is authorized to acquire switching equipment for the Town's networking infrastructure at a cost of \$106,205.05 from Extreme Networks, Inc., 9 Northeastern Boulevard, Salem, NH 03079. The pricing for this equipment is in line with State of Connecticut bid price.

BE IT RESOLVED, that the Town Manager, or the Finance Director is authorized to enter into a three (3) year lease arrangement for the above networking equipment with Baystone Government Finance, associated with Citizens Bank. The Town will be making a down payment of \$10,000.00 upon delivery and 3 annual payments of \$34,155.37 in future budget years. This down payment will be charged to the IT Department Budget line (01-101-500-5736) for Technical Equipment and the 3 installment payments will be charged to the Capital Improvement Budget project line (01-950-000-5741) for Equipment – IT Department in those budget years. At the end of the lease period, the Town will own the networking equipment outright.

8th ACTION ☒ Passed ☐ Failed ☐ Tabled

Deputy Mayor Bell made a motion to approve the Resolution – Approval – Funding for the Stevens School Fire Protection System and Elevator Project. The motion was seconded by Councilor Drapeau and adopted unanimously by those present.

BE IT RESOLVED that the Rocky Hill Town Council authorizes the approval for the Myrtle H. Stevens Elementary School Fire Protection System and Elevator Building Project in the amount of \$706,500 from the Capital Improvement Account and \$40,318.69 from the Capital Nonrecurring Account for a total amount of \$746,818.69, which is sufficient to cover the local share of said project.

Report and Recommendation

The Board of Education is requesting that the Town Council adopts this resolution as it is part of the paperwork that is filed with the State in order for the Town to receive project cost reimbursement from the State.

9th ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Szeps made a motion to adjourn the meeting at 7:40 p.m. The motion was seconded by Councilor Vargas and adopted unanimously by those present.

**DRAFT MEETING MINUTES TO BE AVAILABLE WITHIN SEVEN CALENDAR DAYS FOR
REGULAR MEETINGS AND WITHIN SEVEN WORKDAYS FOR SPECIAL MEETINGS.**